LOGISTICS GUIDE

12TH ANNUAL ANAPRI STAKEHOLDER CONFERENCE

Driving Africa's Food Systems Transformation:

Strategic Investments, Resilient Policies, and Global Partnerships

4th- 6th November 2025

Kigali, Rwanda

Hosted by

The Economic Policy Research Network (EPRN), Rwanda

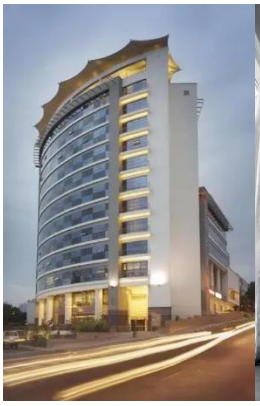
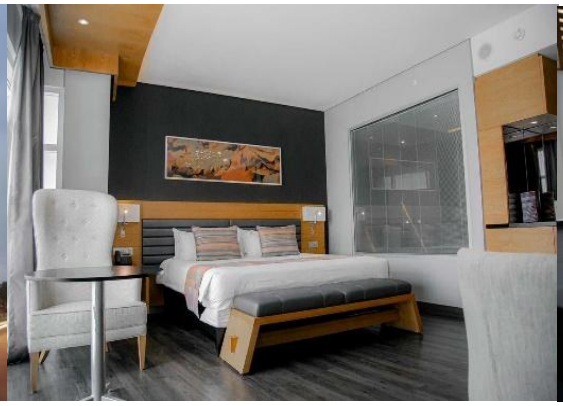
1. **CONFERENCE SUPPORT**

   For any questions regarding the conference, including conference logistics, please email: info@anapri.net

2. **CONFERENCE REGISTRATION**

   - All conference participants are to register for the conference via: https://www.anapri.net/2025stakeholdersconference
   - Name tags will be available at the registration desk on the **04th November, 2024 at 08:00am.**
   - For logistics purposes, all conference participants will be encouraged to wear their name tag and to sign the attendance sheets for all the three conference days.

3. **CONFERENCE VENUE**

Ubumwe Grande Hotel

Plot 1306, KN 67 Street

Kiyovu Cell, Nyarugenge Sector

Nyarugenge District

Kigali, Rwanda

Phone: +250 788 165 700 / +250 783 744 755

Email: reservations@ubumwegrandehotel.com / info@ubumwegrandehotel.com

Website: https://www.ubumwegrandehotel.com/

Nearest Airport: Kigali International Airport.

4. ACCOMMODATION

Reservations

- For self- sponsored participants/delegates, please contact the Ubumwe Grande Hotel Kigali, Rwanda directly to reserve your lodging.

  Email: reservations@ubumwegrandehotel.com
  Telephone number: +250 783 744 755

- Delegates must indicate at the point of booking that they will be attending the **ANAPRI** conference so that they are quoted the special negotiated accommodation rates.

4.1. AVAILABLE ACCOMMODATION WITHIN KIGALI/ UBUMWE GRANDE HOTEL

- **Radisson Blu Convention Centre**
  Convention Centre Roundabout, Kigali, Rwanda
  Telephone: +250 252 252 252
  Emails: reservations.kigali@radissonblu.com
  Website: https://www.radissonhotels.com/en-us/destination/rwanda/kigali

- **Lemigo hotel,**
  KG 624 St, Kigali, Rwanda
  Telephone: +250 784 040 924
  Email: reservation@lemigohotel.com
  Website: https://www.lemigohotel.com/

- **Kigali Serena Hotel**
  KN 3 Ave, Kigali, Rwanda
  Telephone: +250 788 184 500
  Email: kigali@serenahotels.com
  Website: https://www.serenahotels.com/kigali

5. AIRPORT TRANSFERS

Transport to/ from port of entry

The hotel offers shuttle services to and from the airport at a payable fee. For self-sponsored participants, please arrange this with the hotel when reserving your accommodation.

6. PASSPORT AND VISA REQUIREMENTS

Please contact your local Rwandan Embassy or Consulate to confirm passport and visa requirements. The following websites offer useful information on visa requirements for Rwanda: https://www.rwandaimmigration.org and https://www.migration.gov.rw

7. TRAVEL INFORMATION

- **Flight Options**

  Kigali International Airport is served by RwandAir (national carrier) and various international airlines flying to hubs such as Addis Ababa, Nairobi, Doha, Johannesburg, Amsterdam, and Brussels.

- **Time**

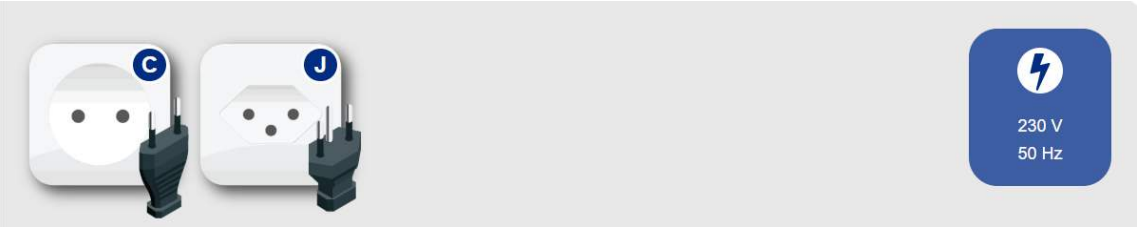
  Local time in Kigali is GMT +2 (Central Africa Time).

- **Language**

  Rwanda's official languages include Kinyarwanda, English, and French; Kinyarwanda is most widely spoken.

- **Electricity**

  In Rwanda, power plugs and sockets (outlets) of type C and type J are used. The standard voltage is 230 V at a frequency of 50 Hz. We recommend that you pack a universal travel adaptor, voltage converter and plug adaptor.



- **Climate**

  In November, Kigali experiences the tail end of its second rainy season. The weather is warm and humid, with daytime temperatures averaging around 25 °C (77 °F) and nighttime lows between 15–16 °C (59–61 °F). Rain is frequent, typically falling on 17 to 21 days in the month, with total precipitation ranging from 110 to 180 mm. Sunshine hours are shorter by about 4 to 6 per day making it advisable to carry light rain gear alongside breathable clothing. Despite the rainfall, the temperatures remain pleasant, and the lush green landscapes offer a beautiful backdrop for exploring the city and its surroundings.

  For more information, you can visit: https://weatherspark.com/m/150274/11/Average-Weather-in-November-in-Rwanda#:

- **Money**

  The official currency is the Rwandan Franc (RWF). While ATMs are readily available at the airport and throughout Kigali, it is advisable to inform your bank of your travel plans to avoid any card transaction issues. International cards such as Visa and Mastercard are widely accepted at ATMs operated by major banks, though withdrawal fees may apply. While some tourist-oriented establishments may accept US dollars or euros, it is best to have local currency for everyday transactions. You can use online currency exchange rate platforms like https://www.xe.com/

  Remember to inform your bank of your travel plans, so they don't flag your transactions as suspicious.

- **Travel Requirement- Health**

  Please ensure that you have checked the health requirements for visitors from your country to Rwanda.

8. SAFETY INFORMATION

Rwanda is generally a safe country to visit, but as with any travel destination, it's essential to take some common-sense precautions to ensure your safety.

8.1. General Safety Tips

- Be aware of your surroundings, especially in crowded areas like markets and bus stations.
- Keep valuables secure and out of sight.
- Avoid walking alone at night.
- Use reputable taxi services or ride-sharing apps.
- Keep your hotel room door locked and secure.

8.2. Local Conditions

- Be mindful of local customs and traditions, especially when visiting religious sites.
- Dress modestly and respect local dress codes.
- Avoid public displays of affection.
- Learn some basic phrases to show respect for the local culture.

8.3. Scams and Fraud

- Be cautious of scams, especially in tourist areas.
- Avoid exchanging money on the street or with unlicensed vendors.
- Use reputable exchange offices or banks.

9. COMMUNICATION

The country code for Rwanda is +250. There is wireless internet at the hotel. Free Wi-Fi will be available at the conference hotel. For making calls using mobile phones, purchasing a sim card at the airport is advised.

10. PRINTING

As an organization interested in addressing the effects of climate change and its effects on the environment, and generally in contributing to a sustainable environment, ANAPRI intends to reduce its usage of printing of papers to the barest minimum. As such, all delegates are required to bring their relevant electronic devices as they will be only provided with the soft copies of most documents to be used during the conference. Documentation for the conference will be sent via email to all participants prior to the meeting.

11. CONTACTS

For more information, please contact any of the following;

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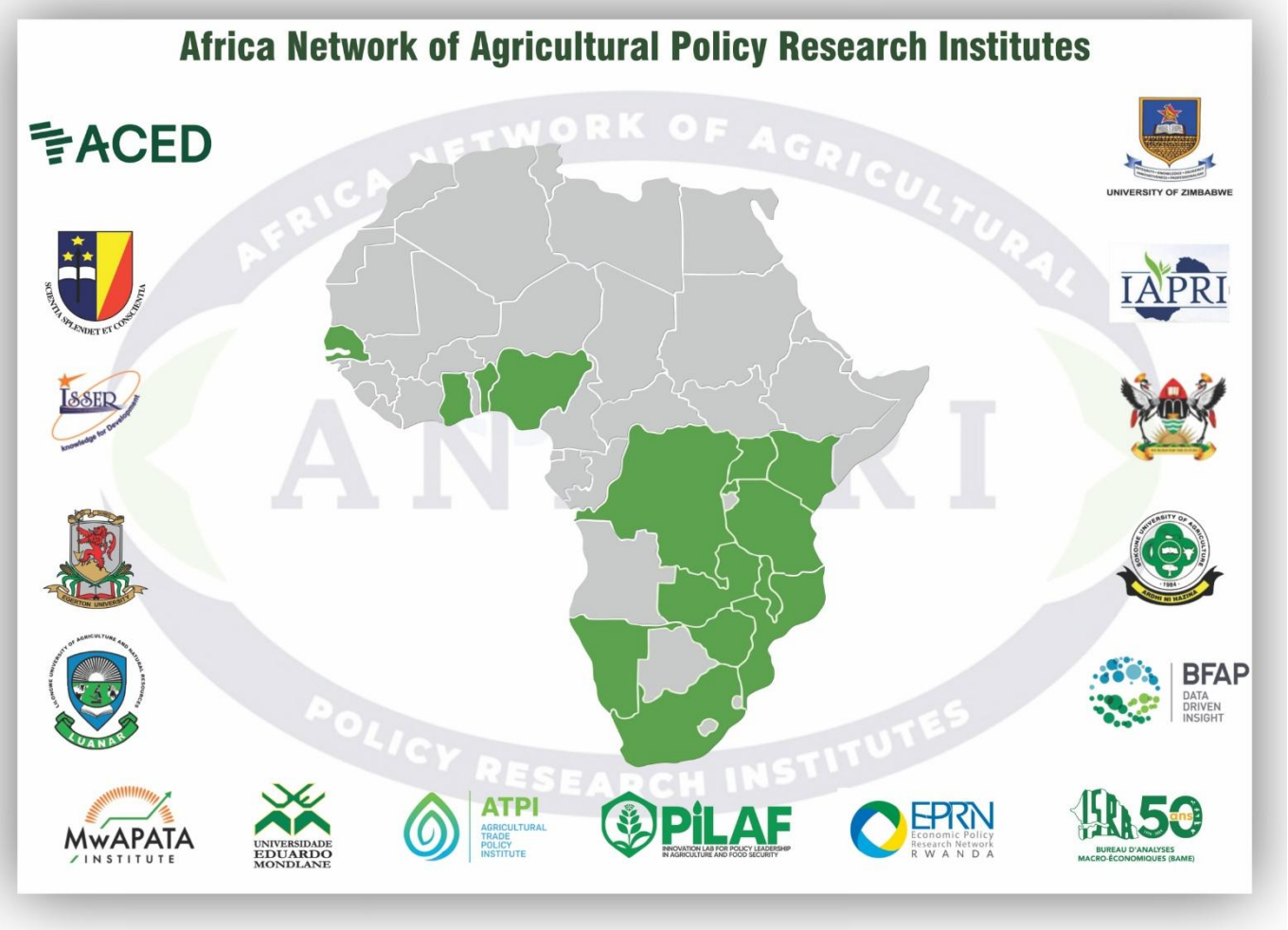
Finance and Administrative Manager, ANAPRI
kafuki.hepplethwaite@anapri.net

Seth Kwizera
Executive Director, Economic Policy Research Network (EPRN Rwanda)
sethkwizera@gmail.com



Contact us

info@anapri.net *www.anapri.net* *ANAPRI_info*

Africa Network of Agricultural Policy Research Institutes